



Occupational Health and Safety Specialists

Safework Consultants is a small enterprise that specializes in providing customized services to address the Safety, Health and Environmental needs of organizations.

Although all services are provided by the owners of the business, our competitive fee structure reflects our commitment to providing customer driven service.

Our services include:

- Consultation
- Construction Specific / Safety Officer Consultation
- Auditing
- SHE Systems
- In-house Training
- Presentations

CONSULTATION

- General Occupational Health and Safety
- Risk assessment facilitation and review
- Development of safe work procedures
- Workplace, e.g. Machine safety assessment and recommendations
- Formulation of emergency evacuation plans and procedures
- Safety Officer services such as inspections and meetings

CONSTRUCTION SPECIFIC / SAFETY OFFICER CONSULTATION

The following services can be provided as a package as well as on an individual, as and when needed basis.

BASIC CONSTRUCTION RELATED SHE SERVICES

- Development of project specific SHE specifications
- Development of a project specific safety plan based on specifications provided
- Compiling of a safety file and submitting it for approval
- Assessment of tenderers safety information
- Assessment of appointed contractor's safety files
- Construction Site SHE Audits – monthly required by law
- Safety Officer Services: full or part time

SUPPLEMENTARY CONSTRUCTION RELATED SHE SERVICES

- Temporary safety officer services i.e. to gain access to site or during site establishment
- Site Inspections
- Toolbox Talks
- Document Verification e.g. inspection registers
- Regular site inspection on behalf of the client / contractors
- Participate in site meetings (present audit findings)
- Facilitating the implementation and maintenance of the safety file

Conditions and requirements on construction sites may vary as the scope and nature of the work may vary.

We take pride in the fact that we attempt to find the best safety management solution that will provide the best protection to employees and management alike.



BEWARE THERE ARE HAZARDS IN THE WORKPLACE THAT COULD HARM YOU IF YOU DO NOT FOLLOW THE RULES



DO NOT TAKE CHANCES NEVER PLAY THE FOOL DON'T DO ANY WORK FOR WHICH YOU ARE NOT COMPETENT

AUDITS

- **Legal Compliance Audit:**
The SHE Management System is assessed against the requirements of the OHS Act and regulations as well as other applicable legislation, i.e. COID Act. Applicable Industries: manufacturing, engineering, office environment, retail, warehousing, agriculture etc.
- **Tertiary Institutions Audit:**
Audits are conducted and reports are supplied to meet the requirements of the Gauteng Department of Higher Education and Training.
- **Construction System (Safety File) Site Audit:**
Audits are conducted on behalf of any of the parties involved in a construction project, such as the Client, Principle Contractor and / or Sub-Contractors as required by the OHS Act and regulations (specifically the Construction Regulations) as well as client specifications.
- **GAP analysis Audit:**
Involves the identification of short comings of the SHE Management System in preparation of certification audits.
- **Limited Scope Audit:**
Specific aspects of the SHE Management System, such as the system standards, procedures, physical compliance or any part thereof is / are assessed against client specification.

SHE MANAGEMENT SYSTEMS

We develop the following client specific systems and facilitate the implementation thereof:

- Construction Systems - safety files in both hard copy and digital format
- Industry System
- Office System
- OHSAS 18001 System

The system development and implementation process involves the following:

- GAP analysis audit
- Facilitation and / or review of risk assessments
- Development of SHE:
 - ✓ Standards
 - ✓ Policies and procedures
 - ✓ Specifications
 - ✓ Inspection registers etc.
- Implementation of the above, which includes (but is not limited to):
 - ✓ assisting with legal appointments
 - ✓ chairing SHE committee meetings
 - ✓ assistance with SHE Rep inspections
 - ✓ in-house training / information sessions
- Follow up audits to verify progress and facilitate continuous improvement



**OBEY SAFETY RULES
WEAR THE REQUIRED PPE
BE AN EXAMPLE TO OTHERS
AND SAVE LIVES**

IN-HOUSE TRAINING AND PRESENTATIONS

We provide the following in-house training courses

- Hazard Identification and Risk Assessment
- Health and Safety Representative
- Legal Liability
- Occupational Health and Safety Act, No 85/1993
- General Health and Safety
- Supervisor Safety
- Construction Supervisor Safety
- Incident Investigation
- Construction Regulations
- Environmental Awareness
- SHE Auditing: Systems and Compliance
- Safety Officer (minimum 5 candidates needed)

We also provide the following presentations that can range from 2 hours to 6 hours as per client needs.

- Induction
- Personal Protective Equipment
- SHE Representatives and Committees
- Office Health and Safety
- Environmental Awareness

Presentations can be developed and conducted on any SHE related topic according to client needs.

Although our training is not accredited, we are qualified and experienced trainers/ facilitators and we aim to provide learners with the skills they need.



**SAFETY IS A WAY OF LIFE.
NEVER BE ASHAMED TO SET
AN EXAMPLE. IT IS YOUR
CONTRIBUTION TO HEALTH
AND SAFETY OF EVERYONE
IN THE WORKPLACE**

CONTACT US



For further information and pricing details, don't hesitate to contact us at the details provided below.

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REMEMBER
**We don't charge you an arm
and a leg, we help you save
them!**